



Summer 2012

Thank you for your interest in volunteering for Camp Exclamation Point (CAMP!), a week-long residential summer camp for underserved rural Vermont kids on Lake Fairlee, VT. We offer a core program of experiences and activities in art and music, natural science, physical activity, water safety, nutrition and hygiene, and literacy. It is a safe and welcoming environment for kids to be kids, where good citizenship is modeled and encouraged, and we empower children to make meaningful personal decisions, learn responsibility and build their self-esteem. CAMP! strives to be a stable and rewarding experience that our campers enjoy returning for each summer, and to make this experience available to their brothers and sisters.

Camp Exclamation Point, Inc. is a non-profit organization that operates solely on funds generated through grants and donations from individuals or community organizations. As a result, camp staff positions are volunteer-based. Staff members receive room, board, and a camp T-shirt for the time they are with us. Beyond that, our rewards come from knowing we have provided a week of summer camp to children whose families might otherwise be unable to afford to send them. Donations and gifts-in-kind are always appreciated.

Volunteers serve in a variety of positions, with new staff primarily filling roles as counselors, waterfront staff (certified lifeguards are especially in need), and members of our kitchen team.

For our volunteers, camp begins with staff training on Friday, August 17th at 5pm. Campers arrive on Sunday the 19th. We will depart after clean-up on Saturday, August 25th, around 2pm. Volunteers are asked to be present for this entire period of time.

If you are interested in applying to volunteer for a week of working with other amazing individuals to provide an excellent summer experience for children, here is what you need to do first: Complete the staff application, which is included in this letter. Mail the application to:

Camp Exclamation Point, Inc.
c/o John O'Farrell, Managing Director
68o Gilead Brook Road
Randolph, VT 05060

When I receive your application, I will be in touch with you by phone or e-mail to arrange a time to speak by phone. At that time, we will talk about our program, the various positions we are looking to fill on staff, and how your skills and experience may fit into our camp family. We will also go over any other questions you or I may have.

If you have questions about the paperwork, or about the camp in general, feel free to contact me by e-mail at campexcl@gmail.com, or by phone at (802) 234-0016.

I'll look forward to talking to you soon!

John O'Farrell, Managing Director
Camp Exclamation Point, Inc.

Camp Staff Application



Return completed application to:

Camp Exclamation Point, Inc.
 c/o John O'Farrell, Managing Director
 680 Gilead Brook Road
 Randolph, VT 05060

(Please type or print clearly.)

Date of Application _____

Name _____

Social Security Number _____

Mailing Address _____
Street & Number City State Zip

Home Phone _____ Mobile _____ E-mail _____

It is best to contact me by: Home Phone Mobile Phone E-mail

Permanent Address (if different than above) _____
Street & Number City State Zip

Camp runs from Friday August 17th at 5pm to Saturday August 25th at 2pm. Will you be available for that length of time? Yes No

If **no**, please explain. _____

What type of position are you interested in at camp? _____

Do you meet or exceed any minimum age requirements for that position? Don't know minimum age Yes No

Can you perform the essential functions of the job for which you have applied, with or without reasonable accommodations? Yes No

Current/Past Work History – Provide a record of past employment – paid and/or volunteer. Names and phone numbers are important.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving (if applicable)

Other volunteer experiences: _____

References - Give names and addresses of two individuals (not relatives) having knowledge of your character, experience, work habits, and ability.

Name	Address	Phone/E-mail

In what ways do you feel you can contribute to our camp community? _____

Certifications and Skills - In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification.

Health/Safety

CPR
 first aid
 EMT
 nurse

Waterfront

lifeguard
 swim instructor
 boating instructor
 snorkeling

Food Service

cooking/meal prep
 Food Handler
 menu planning

Miscellaneous

art instructor
 nature/science instructor
 archery instructor
 ropes course instructor
 carpentry
 storytelling
 music

Any experience working with youth/children? _____

Answer these questions *only* if applying for a position that may require driving. (Counselors over 21 may be asked to drive for camp tasks.)

Do you have a valid driver's license? Yes No If yes, which state issued the license? _____
Do you have a current chauffeur's-type license? Yes No
Do you have a commercial driver's license? Yes No

Harassment - CAMP! prohibits all forms of harassment by our staff. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation or conviction is not automatic bar to employment. The camp will evaluate the type of conviction or accusation and when it occurred before any decision is made.) Yes No

Explain _____

Criminal Record - Have you been convicted of a felony within the last 7 years? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The camp will evaluate the type of conviction and when it occurred before any decision is made.)

Yes No
Explain _____

Camp Exclamation Point, Inc. operates on a non-smoking property. Will you have any difficulty living within those conditions? Yes No

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We consider applicants for all positions. There will be no discrimination on the basis of race, color, ethnicity, age, sexual orientation, veteran status, gender, creed, national origin, socioeconomic status, or disability unrelated to job requirements.

I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all other from liability in connection with the same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law, which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the camp. I understand, also that I am required to abide by all rules and regulations of the camp.

Signature _____ Date _____

Parent Release if under 18 _____ Date _____